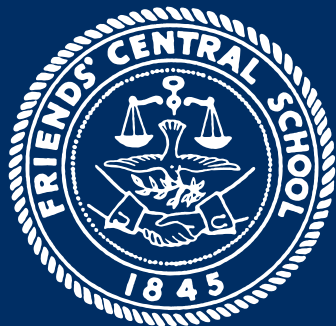




Full-Time Lower School  
Assistant Teacher  
Start date: August 2019



FRIENDS'  
CENTRAL  
SCHOOL

Lower School Campus (Nursery-Grade 5) • 228 Old Gulph Road • Wynnewood, PA 19096  
City Avenue Campus (Grades 6-12) • 1101 City Avenue • Wynnewood, PA 19096

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## Friends' Central School Overview

Friends' Central School is an independent, coeducational Quaker day school founded in 1845 and serving approximately 800 students in Nursery through grade 12. Located in the Philadelphia suburbs, the School has two campuses. The Middle & Upper Schools are located just outside of West Philadelphia in Wynnewood, and the Lower School is on our Old Gulph Road campus in the heart of Wynnewood.

The exceptional faculty at Friends' Central offers a curriculum that cultivates the intellectual, spiritual, and ethical growth of our students. Our pedagogy is grounded in continuing revelation, reflection, integrity, and a willingness to accept responsibility. From Nursery to grade 12, our students participate in a process designed to foster creative, critical, and flexible thinking, along with compassion. As they transform from playful children to skilled, self-possessed teenagers, they are always intellectually curious and engaged thinkers. Friends' Central prepares graduates to succeed in college and in life.

## Lower School Full-Time Assistant Teacher

Friends' Central School seeks a full-time Lower School Assistant Teacher. Ideal candidates will be highly motivated, hard-working, flexible, demonstrate a desire to learn, show initiative, and have a sense of humor. The Assistant Teacher will be under the supervision of the Lower School Principal, as well as the classroom's lead teacher.

### Responsibilities:

- Collaborate with lead teacher on designing and planning curriculum
- Plan lessons and facilitate small group learning in partnership with lead teacher
- Help to create, administer, and analyze formative and summative assessments in order to inform instruction
- Assist the lead teacher with reviewing completed student work



**Mission:** We cultivate the intellectual, spiritual, and ethical promise of our students

**Vision:** To awaken courage and intellect – and peacefully transform the world

- Develop positive working relationships with students
- Demonstrate a commitment to diversity and inclusivity
- Help to set up daily snack
- Participate in recess and lunch oversight with the grade-level team
- Help classroom teacher to set up, maintain, and clean up classroom at the start and end of each year and each day
- Share responsibility of creating and updating classroom blog and sharing student work on online portfolios
- Assist the lead teacher in preparing for conferences and in the writing of progress reports
- Attend faculty meetings and professional development days
- Participate in extra duties either before or after school as needed

### Qualifications:

- Bachelor's degree and experience with classroom students required. Student teaching and/or Master's degree is a plus.

This is a two-year position with the option for a third year in discussion with the Principal. Interested candidates should send a resume, cover letter and statement of educational philosophy to [careers@friendscentral.org](mailto:careers@friendscentral.org).

*Friends' Central School seeks candidates with a commitment to fostering an inclusive learning community, who will address issues of diversity, as well as enhance the Philosophy of Inclusivity and Awareness articulated in our [Diversity Statement](#). For more information about Friends' Central, visit [www.friendscentral.org](http://www.friendscentral.org).*

